



**WORKSESSION/REGULAR MEETING
OF CITY COUNCIL OF THE CITY OF CAPE MAY, NJ
Tuesday, April 2, 2019 4:00 P.M.**

The Regular Meeting of City Council of the City of Cape May was called to order by Cape May City Mayor, Clarence F. Lear, III at 4:00 P.M. Tuesday, April 2, 2019 in the Cape May City Hall Auditorium. The Pledge of Allegiance was recited.

Patricia Harbora, City Clerk announced that under the Open Public Meetings Law, notice of this meeting was sent to the Cape May Star and Wave and The Press of Atlantic City and a copy of the agenda was delivered to each Member of Council and was posted on the City Hall Bulletin Board.

Present: Deputy Mayor Patricia Gray Hendricks
Mayor Clarence F. Lear, III
Councilmember Shaine P. Meier
Councilmember Mullock
Councilmember Sheehan

Also Present: City Solicitor Frank Corrado
City Manager Neil Young
City Clerk Patricia Harbora

Minutes do not reflect the actual order in which the events occurred.

AGENDA ADDITION/DELETION OF LATE AGENDA ITEMS TO BE CONSIDERED FOR ACTION

99-04-2019 A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 **ADDED**

Frank Corrado, City Solicitor announces “No Action” will be taken.

Motion: Hendricks **Second:** Meier
Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

88-04-2019 Resolution Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to Chapter 159 Pl 1948 – Cops in Shops College Summer Shore Initiative 2019 **REMOVED**

Motion: Hendricks **Second:** Meier
Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

ENGINEER REPORT:

Thomas R. Thornton, PE, CME, of Mott MacDonald (MM), presents the Engineer’s report as follows:

PROJECTS UNDER CONSTRUCTION:

Reconstruction of Pennsylvania Avenue (Wilmington Avenue to Brooklyn Avenue) – Contractor completed water main and storm sewer improvements. Completion of Roadway improvements by June 2019

New Jersey Avenue Reconstruction (Wilmington Avenue to Brooklyn Avenue) – Contractor completed test pits to determine depths and actual locations of underground utilities. Completion of Utility improvements, May 2019 and completion of Roadway improvements November 2019.

Cape May Stage Fire Suppression System – Contractor completed system installation , final system testing underway for March 28, 2019.

Dale Place Reconstruction and Utility Upgrades – Project is substantially complete, with only punch list items remaining. The contractor failed to complete the punch list items and has been instructed to expedite completion of the project.

Public Works Above Ground Storage Tank (AST) – Project is substantially complete and is on hold until the tank monitoring system is installed on-site.

PROJECTS IN DESIGN PHASE:

Cape Island Creek Water Main Rehabilitation – A geotechnical investigation site meeting is scheduled for November 30, 2018.

Soldiers and Sailors War Memorial Park – MM Finalize park and roadway improvement plans and specs scheduled in April 2019. Mr. Thornton estimates advertising for bids in August 2019.

STUDIES AND INITIATIVES:

Water System Master Plan – The final Master Plan report to be completed one month after receiving all comments from City on draft plan. report is expected to be completed shortly.

Geographic Information System (GIS)– GSI mapping complete. MM software package and training with their staff is scheduled.

Lafayette Street Park Master Plan – Draft Master Plan completed. MM submitted proposal for final design, permitting, bidding and inspection services for Phase 2-4.

Public Works Facility Groundwater Monitoring Program – Additional groundwater sampling was conducted in September with the results coming back clear. Closeout documents currently being finalized.

Convention Center HVAC Evaluation – MM is working to expedite the study and hopes to have it completed by the end of the month.

Bank Street Pump Station Replacement– MM provided preliminary concept plan, schedule and cost estimate to the City for grant application.

PROPOSALS:

Lafayette Street Park Final Design – MM submitted proposal for final design and permitting services for Phase 2, 3 and 4 and bidding and inspection services for Phase 2 and 3.

RESOLUTIONS

87-04-2019 Resolution Accepting a Cops in Shops Enforcement Program Grant for the City of Cape May

Motion: Hendricks **Second:** Meier

Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

88-04-2019 Resolution Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to Chapter 159 Pl 1948 – Cops in Shops College Summer Shore Initiative 2019 **REMOVED**

89-04-2019 Resolution Approving Donation of Personal Property to the Arc

Motion: Hendricks **Second:** Meier

Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

90-04-2019 Resolution Approving Donation of Personal Property to the Cape May County Special Services School

Motion: Hendricks **Second:** Meier

Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

91-04-2019 Resolution Approving an Agreement with Cape Island Baptist Church Allowing the City of Cape May to use the Church Parking Lot

Motion: Hendricks **Second:** Meier

Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

92-04-2019 Resolution Authorizing an Agreement for use of the Soccer Field at Lafayette Street Park

Motion: Hendricks **Second:** Meier

Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

93-04-2019 Resolution Authorizing the Filing of an Application for Municipal Recycling Tonnage Grant for the Year 2019

Motion: Hendricks **Second:** Meier

Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

94-04-2019 Resolution Rejecting Bids for Curbside Collection of Recyclable Materials

Motion: Hendricks **Second:** Meier

Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

95-04-2019 Resolution for Appointment of Chairperson to the Public Safety Building Advisory Committee – Kathleen Wyatt

Councilmember Sheehan comments that the Vice Chair Barney Dougherty should replace the Chair position for the Municipal Public Safety Building Advisory Committee.

Councilmember Mullock agrees with Councilmember Sheehan that Barney Dougherty should be promoted to Chair with his experience and devotion to the Municipal Building Advisory Committee.

Deputy Mayor Hendricks advises that Mr. Dougherty was offered the Chair Committee position and Mr. Dougherty declined.

Councilmember Sheehan comments that she had spoken to Mr. Dougherty and was not notified.

Councilmember Meier feels that the Kate Wyatt was the Secretary and has done a lot for the Committee and is the most qualified for the Chair position.

Motion: Hendricks **Second:** Meier
Hendricks: Yes **Meier:** Yes **Mullock:** No **Sheehan:** No **Lear:** Yes

96-04-2019 Resolution Authorizing the Advertisement for Bids for Various Goods and Services

Motion: Hendricks **Second:** Meier
Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

97-04-2019 Resolution Declaring April Autism Awareness Month

Motion: Hendricks **Second:** Mullock
Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

98-04-2019 Resolution for the Payment of Bills

Motion: Hendricks **Second:** Meier
Hendricks: Yes **Meier:** Abstain **Mullock:** Abstain **Sheehan:** Abstain **Lear:** Yes

99-04-2019 A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

Motion: Hendricks **Second:** Meier
Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

MINUTES:

City Council Special Town Hall Meeting Minutes dated August 13, 2018

City Council Regular Meeting Minutes dated December 18, 2018

Motion: Hendricks **Second:** Meier
Hendricks: Yes **Meier:** Yes **Mullock:** Abstain **Sheehan:** Abstain **Lear:** Yes

City Council Reorganization Meeting Minutes dated January 1, 2019

City Council Regular Meeting Minutes dated January 15, 2019

City Council Regular Meeting Minutes dated March 19, 2019

Motion: Hendricks **Second:** Sheehan
Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

REPORTS:

Tax Collection Report for the month of February 2019

Overtime Report for the month of February 2019

Motion: Meier **Second:** Hendricks
Hendricks: Yes **Meier:** Yes **Mullock:** Yes **Sheehan:** Yes **Lear:** Yes

UNFINISHED BUSINESS:

NEW BUSINESS:

BUDGET DISCUSSION

Councilmember Sheehan asked City Manager Young if the Head of Departments can decrease their 2019 budgets by 5%.

City Manager Young explains the fund balances and its relation to appropriations. Explaining how the City is raising the anticipated surplus number to \$3 million dollars. The city added a Recycling Service, additional

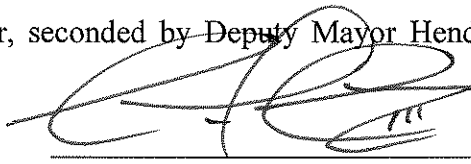
Firemen, increased debt services & deferred changes. Decreasing appropriations and adding a new revenue source would be a good course of action.

- A) City Attorney – None.
- B) City Manager –
- C) City Clerk – Ms. Harbora makes the following announcements:
 - Town Hall Meeting, Wednesday, May 1, 2019, 6:00 P.M. at Cape May Convention Hall.
 - City of Cape May Red Cross Blood Drive, April 29, 2019 from 10:00 A.M. to 3:00 P.M. at Cape May Convention Hall. Appointments preferred.
 - Public Auction for lease of Broadway Pavilion, April 10, 2019 11:00 A.M. in the City Hall Auditorium. Minimum bid, \$25,000.00. Bid information available in the Clerk’s Office. A walk through of the building Wednesday April 3, 2019 from 8:00 A.M. to 2:00 P.M.
 - Ocean Drive upgrade and bridge improvements, Thursday, April 11, 2019, 6:00 P.M. to 8:00 P.M. in City Hall Auditorium. Public welcome.
- D) Councilmembers

PUBLIC PORTION: Those wishing to publicly comment shall come forward, give their name and address and speak into the microphone. **None**

ADJOURNMENT

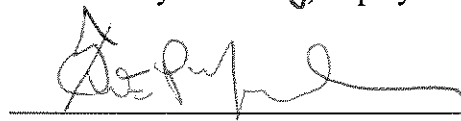
Motion made by Councilmember Meier, seconded by Deputy Mayor Hendricks, to adjourn. The meeting adjourned at 6:12 P.M.



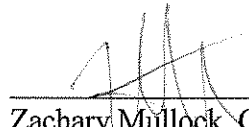
Clarence F. Lear III, Mayor



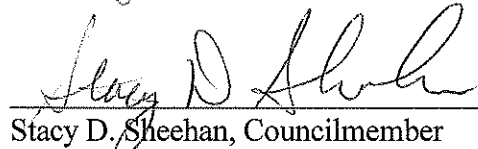
Patricia Gray Hendricks, Deputy Mayor




Shaine P. Meier, Councilmember



Zachary Mullock, Councilmember



Stacy D. Sheehan, Councilmember



Patricia Harbora, City Clerk

