

**Public Safety Building Advisory Committee
Meeting Agenda
10:00 AM – City Hall – July 23, 2019**

Roll Call Committee Members

- Alexander Coulter, Fire Chief
- Anthony Marino, Police Chief
- Rick Lundholm, Deputy Fire Chief
- Louis Belasco, Cape May City Tax Assessor
- James Matthews, Cape May Volunteer Fire Department President
- Scott Griffith, Citizen
- Robert Lamendola, Citizen
- Rosanne Traficante, Citizen and Secretary
- Kathleen Wyatt, Chairperson, Citizen and Secretary
- Neil Young – City Manager
- Jerry Inderweis, Jr – Deputy City Manager
- Shaine Meier, Council Liaison

Purpose: Meet with USA Architects

- Response to questions from previous meeting: USA Architects
- Proceed with Working Meeting
- Question and Answers

USA Architects

- **Follow USA Agenda**



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DESIGN MEETING AGENDA

Project: Cape May Public Safety Building
USA Project No.: 2019-007

Date: Tuesday, July 23, 2019

Place: 643 Washington Street, Cape May

ITEMS TO BE DISCUSSED:

1. **Project Directory**
 - a. Nothing at this time.
2. **Review Previous Meeting Minutes**
 - a. 07.09.2019 minutes included.
3. **USA Presentation**
 - a. Review programing spread sheets for Police + Fire.
 - b. Review updated concept plans of the program for three selected concepts.
 - c. Review updated parking/ site layouts.
 - d. Review updated elevations (massing models).
4. **Items needed from Cape May**
 - a. Nothing at this time.
5. **Review Project Schedule**
 - a. Programming/ Concept Design thru July 2019.
 - b. Schematic Design TBD.
6. **New Business**
 - a. TBD.
7. **Next meeting**
 - a. TBD

Respectfully Submitted,

A handwritten signature in black ink, consisting of stylized, overlapping letters that appear to be "AA".

Andrew P. Adornato, AIA, LEED AP, CDT
Principal



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Regarding: Design Meeting

Project: Cape May Public Safety Building
USA Project No.: 2019-007

Date: Tuesday, July 9, 2019

Place: 643 Washington Street, Cape May

ITEMS TO BE DISCUSSED:

1. Project Directory

- a. Refer to contact list attached, will continue to update as necessary.

2. Items Discussed

- a. Programming/Concept Design.
 - i. USA presented refined conceptual floor plans (Option 1, 2 & 3).
 1. Option 1 (maintains the existing Fire Museum + original RFP Program).
 - a. Fire comments.
 - i. Nothing at this time.
 - b. Police comments.
 - i. Nothing at this time.
 - c. Massing model comments.
 - i. Relocate training tower to parking lot area of site.
 - ii. Provide additional concept using the language/ style of original Public Safety Building.
 - iii. Show communication tower.
 2. Option 2.
 - a. Fire comments.
 - i. Adjust bunk rooms/ locker area similar to option 3.
 - b. Police comments.
 - i. Nothing at this time.
 - c. Massing model comments.
 - i. Provide windows on third floor at OEM/ Training Room and Fitness Center.
 - ii. Provide smaller window openings at Day Room.
 - iii. Provide additional concept using the language/ style of original Public Safety Building.
 - iv. Show communication tower.
 3. Option 3.
 - a. Fire comments.
 - i. Entrance to Fire Museum to be from Franklin Street.
 - b. Police comments.
 - i. Nothing at this time.
 - c. Massing model comments.
 - i. Provide smaller window openings at Day Room and OEM/ Training Room.
 - ii. Modify dormers to hip or gable roofs.
 - iii. Provide additional concept using the language/ style of original Public Safety Building.
 - iv. Show communication tower.



- ii. Programing spread sheets for Police + Fire presented, items to be updated.
 - 1. Nothing at this time.
- iii. Site plan of Cape May Landmarks.
 - 1. Nothing at this time.
- iv. Geotechnical Investigations.
 - 1. Complete, revealed water table at -8'-0" below grade.
- v. Environmental Analysis.
 - 1. ACM samples gather May 6th, waiting on report.
 - 2. Lead paint tested June 26th, waiting on report.
- vi. Building Code review; on-going will be coordinated with schematic layouts.

3. Items need from Cape May

- a. Nothing at this time.

4. Programming/ Concept Design Schedule

- a. Building elevations (massing models) on-going.
- b. HVAC systems to be reviewed and presented in July.
- c. Green energy (geothermal & photovoltaic) to be reviewed and presented in July.
- d. Initial cost estimates to be reviewed and presented in July.
- e. Public meeting in August.

5. New Business

- a. Nothing at this time

6. Next meeting

- a. Tuesday, July 23, 2019 at 10am City Hall.
- b. Town Meetings to occur after programming/ concept design; August 2019.

Respectfully Submitted,

Andrew P. Adornato, AIA, LEED AP, CDT
Principal